



# **FORWARD PLAN**

**12 January 2026 - 12 January 2027**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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### **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

### **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

# **CABINET FORWARD PLAN**

## **ALPHABETICAL LIST OF ENTRIES**

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admissions Arrangements for the 2027/28 School Year

**Description:** Purpose of report:  
This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2027/28 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2027. The report follows a period of 6 weeks consultation.

Executive Member will be asked to:  
Approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2027.

Support/object to/impartial the admission arrangements (admission policies and published admission numbers) for all MAT schools who are their own admission authorities but for whom CYC have a school place sufficiency duty.

Update: This decision session has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children and Education

**Contact Details:** Rachelle White, School Admissions Manager, Maxine Squire, Assistant Director of Education

Tel: 01904 553007

rachelle.white@york.gov.uk, maxine.squire@york.gov.uk

## **Implications**

**Level of Risk:**

**Reason Key:**

### **Making Representations:**

**Process:** The statutory requirement is for a six week consultation. Dates are still to be confirmed.

Consultees: Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities. Also any parent/carers of children in the area who respond to consultation documents.

**Consultees:**

### **Background Documents:**

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual Childcare Sufficiency Assessment 2025 setting analysis of the childcare market across the City of York.

**Description:** The report informs the Combined Executive about how the local authority is meeting its statutory duty to secure sufficient early years and childcare provision for children aged 0-14 years (and up to 18 years for children with SEND) and about the positive progress made in delivery the Early Years and Wraparound Reforms. The Executive Member will be asked to approve the report ready for publication and to note the positive progress on the delivery of the Early Years and Wraparound Reforms.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children and Education

**Contact Details:** Dawn Wood, Early Years Reforms Programme Lead

Dawn.Wood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Annual surveys with providers and parents have been carried out from June to September 2025 to gather feedback on the availability and affordability of early years and wraparound care. This was promoted via local Networks and via the Family Information Service.

Consultees: Parents and registered playgroups, day nurseries, childminders, schools and out of school provision. York Parent and Carer Forum were also consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the

12/01/26

Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Antisocial Behaviour Policy

**Description:** To present the council's revised housing landlord Antisocial Behaviour Policy for approval, building in learning from the previous policy and supporting the Housing Management team to work with council colleagues and partners to resolve antisocial behaviour and to maintain tenant wellbeing and community sustainability. The Executive Member will be asked to approve the new policy

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Housing and Communities

**Contact Details:** Fiona Brown, Building Services Change Manager

Fiona.Brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Extensive consultation has been carried out with the Tenant Scrutiny Panel, with a series of amendments made to the policy in response to responses provided.

The policy was sent to Tenants Voice (a group of tenants who have agreed to provide feedback) and we received some good and constructive feedback and have amended the policy where appropriate to address this feedback.

Other relevant groups and internal stakeholders have been consulted and feedback addressed.

Consultees:

Tenant Scrutiny Panel

Tenant Voice

Within the council – Community Safety Hub Manager, the Housing Management Service Manager and the Housing Team

Leader

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/01/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Blake Street Safety Improvements

**Description:** The recent installation of the Hostile Vehicle Mitigation (HVM) measures on Blake Street, with the bollards being located some 40m or so into Blake Street itself, has led to a greater number of vehicles using the initial stretch of Blake Street for deliveries nearby. Current restrictions mean that during Footstreets hours (10:30–17:00), no vehicles should be entering Blake Street (limited exceptions apply).

During Footstreets hours, when the bollards are closed, vehicles which do contravene this restriction (deliberately or accidentally) are prevented from continuing along Blake Street and are forced to exit back onto the Museum Street / Duncombe Place junction. This activity is currently both illegal, as Blake Street is one-way inbound, and unsafe as vehicles are rejoining the junction without a traffic signal. The manoeuvre also places pedestrians and other road users at risk as they would not be expecting vehicles to exit Blake Street at the junction.

In order to improve safety for everyone at this junction, Transport Projects are proposing to make some minor changes to the road layout and have advertised the associated traffic regulation order (TRO) to allow vehicles which do enter Blake Street to safely exit onto Duncombe Place at times when the HVM bollards are closed.

The Executive Member is asked to consider any objections to the advertised TRO and the findings of the consultation, to approve the recommended action for progression to implementation.

The Executive Member will be asked to approve the following interventions, including the associated TRO:

- Removal of the existing one-way restriction between the junction and the HVM bollards, and replacement with a part one-way/two-way flow to enable vehicles in Blake Street to turn around and exit via the slip road onto Duncombe Place if the bollards are closed (the remainder of Blake Street, beyond the HVM bollards, remains as one-way).
- Introduction of 2 disabled spaces (24/7 access), reinstated from previous.
- Retention of the “no waiting at any time” restrictions (double yellow lines), with introduction of a new loading ban (10:30–17:00) from Museum Street down to the HVM to support the

current loading restrictions and to keep the area free of stationary vehicles and prevent blockage.

- Introduction of new cycle stands to replace existing damaged stands.
- Reintroduction of advance signage positioned on St Leonard's Place and Museum Street, with Blake Street indicated as a "Pedestrian Zone".
- Replacement of the existing faulty gateway (toblerone) sign with an improved (static) sign displaying all the existing entry restrictions.

For info, the existing entry restrictions shall remain in place. For clarity, these are: No vehicular entry into Blake Street between 10:30–17:00 (note that Blue Badge holders are permitted entry during these times); No entry for motorised vehicles between 08:00–10:30 and 17:00–18:00, except for loading.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of City Development

**Contact Details:** David Mercer, Richard Holland

david.mercer@york.gov.uk, Richard.Holland@york.gov.uk

## **Implications**

**Level of Risk:**

**Reason Key:**

## **Making Representations:**

**Process:** Consultation was undertaken with key and statutory consultees as well as Ward Members, businesses and residents of Blake Street. The TRO was legally advertised as standard.

**Consultees:**

## **Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/01/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Communications and Engagement Strategy

**Description:** The strategy sets out how the council will communicate effectively with residents, business, partners, community groups and stakeholders to support the delivery of its core commitments and priorities.

The Leader of the Council is asked to adopt the communications and engagement strategy to ensure:

- The council can use its communications and engagement resource in the most effective way to support the organisation's priorities and ambitions; and
- To ensure the council focuses on relevant communication and engagement with all communities across the city in a fair and equitable way.

The Executive Member will be asked to approve the strategy, which includes an indicative timeline for delivery.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:**

Director of City Development

**Contact Details:**

Michael James, Head of Communications and Engagement

Michael.James@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Significant internal consultation and a full review by Corporate Scrutiny Committee in October 2025.

Consultees:

Senior officers, via CMT

Targeted internal teams including customers and communities

Corporate Scrutiny Committee

**Consultees:**

**Background Documents:** Communications and Engagement Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/01/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Damp and Mould Policy

**Description:** The purpose of report is to explain rationale behind a new policy focussing on damp and mould within CYC social housing stock and our approach to dealing with it. The Executive Member will be asked to approve the new policy.

Update: This decision session has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Housing and Communities

**Contact Details:** Fiona Brown, Building Services Change Manager

Fiona.Brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The Tenant's Voice group and internal stakeholders have been consulted on this new policy.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Housing Tenancy Policy and Strategy

**Description:** The report proposes approval of a Tenancy Policy and Strategy document that sets policy approaches for tenancy management as social housing landlord, and strategic principles that other Registered Providers in the City are required to have regard to.

The report will also set out proposals to develop a Rent Setting and Service Charges Policy, building on the City of York Living Rent approach (Appendix A to Annex A) that maximises investment capacity through rental income, where this is manageable or mitigated for tenants, for example through the welfare benefits systems.

The Executive Member will be asked to approve the proposed Tenancy Policy and Strategy document that will be annexed to the report.

Background documents• Regulatory standards for landlords:

<https://www.gov.uk/government/collections/regulatory-standards-for-landlords>

• Social and Affordable Homes programme 2026 to 2036:

<https://www.gov.uk/guidance/social-and-affordable-homes-programme-sahp-2026-to-2036>

• Consultation, July 2025: How to implement social rent convergence

<https://www.gov.uk/government/consultations/how-to-implement-social-rent-convergence/how-to-implement-social-rent-convergence>

Update: This decision session has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on



Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing, Planning and Safer Communities

**Lead Director:**

Director of Housing and Communities

**Contact Details:**

Andrew Bebbington, Housing Development Co-ordinator

andrew.bebbington@york.gov.uk

## **Implications**

**Level of Risk:**

**Reason Key:**

## **Making Representations:**

**Process:**

Consultation has been carried out with the council's Tenant Scrutiny Panel, with relevant Registered Providers, and with Housing service managers.

During development the draft policy was taken to Tenant Scrutiny Panel as an agenda item.

Consultation was carried out via email with the key Registered Providers with housing stock in the city with an offer to meet if any more detailed feedback was needed.

Consultees:

- Tenant Scrutiny Panel
- Key Registered Providers with homes in the City of York area
- Housing service managers

**Consultees:**

## **Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Neighbourhood Improvement Programme 2025/27

**Description:** To outline the proposed programme for the remainder of 2025/26 and into 2026/27 in line with the following Executive June and October 2025 decisions and delegations: Housing Delivery Update Report – Executive October 2025.

28. In order to deliver the aspirations set out in the Walmgate Improvement Plan funding sources may include the Neighbourhood Investment Programme,, as described in the Housing Landlord Annual Report at June's Executives Meeting:

The HRA budget includes a £170k annual capital budget for investing into estates. This Neighbourhood Investment Programme will deliver improvements to the areas around Council homes. The primary focus of the funds will be:

Building community capacity to co-manage shared spaces.

Support wider estate regeneration work, for example supporting the Groves Neighbourhood Plan objectives and supporting the development of neighbourhood plans in other areas.

Supporting measures to reduce ASB, for example through new lighting, security gates and the closing off of unsafe passageways.

Improving communal areas around council houses and apartments, such as improving hard standing areas, tree and shrub planting, and enabling community and resident acidity.

This will funding will not be used for building repair tasks, this work will be funded from general repair budgets.

This report recommends to Executive that the decision making for the future allocation of Neighbourhood Improvement Programme (NIP) funding is delegated to the Director of Housing and Communities in consultation with the Executive Member for Housing, Planning and Community Safety to support projects such as those outlined in Walmgate Improvement Plan.

The Executive/ Executive Member will be asked to approve the Neighbourhood Improvement Programme 2025/27

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities  
**Lead Director:** Director of Housing and Communities  
**Contact Details:** Pauline Stuchfield, Director of Housing and Community Services  
  
pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Executive  
Individual programmes such as Walmgate Proposals have been consulted on with local residents as part of the Willow House development process

**Consultees:**

**Background Documents:** Supplement Housing Annual Report Updated 03062025  
1630 Executive.pdf  
Delivering More Affordable Housing in York Update on the Housing Delivery Programme.pdf

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/01/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Walls in Bloom

**Description:** Propose changes to how the ecology of the Bar Walls ramparts can be adapted to improve the aesthetics, biodiversity and sustainability. The Executive Member will be asked to approve an altered approach to the management of the Bar Walls ramparts which aims to increase the aesthetic quality, biodiversity and sustainability. This is achieved by leveraging partnership working with external and volunteer groups.

Update: This decision session has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** Fishergate Ward; Guildhall Ward; Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Liam Dennis, Community Involvement Officer

liam.dennis@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Discussion with partners and statutory bodies about the best practice for managing the ecology on heritage sites and best practice in how to reach our aims and objectives.

Consultees:

Historic England

University of York

Friends of York Walls

York Walls Liaison Group which includes York conservation trust,

Civic Trust, York Museum Trust, York Explore

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital & Investment Strategy

**Description:** To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring. Members will be asked to recommend the strategy to full council.

Update: This meeting of the executive has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital & Investment Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Budget 2026/27 to 2030/31

**Description:** To present the capital programme, including detailed scheme proposals. Members will be asked to recommend the proposals to Full Council.

Update: This meeting of the executive has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Budget 2026/27 to 2030/31

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 3

**Description:** To provide members with an update on the capital programme. Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

Update: This meeting of the executive has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 3

**Description:** To present details of the overall finance and performance position. Members will be asked to note the report.

Update: This meeting of the executive has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell **Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer), Ian Cunningham, Head of Business Intelligence

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2026/27

**Description:** To present the Financial Strategy, including detailed revenue budget proposals. Members will be asked to recommend the proposals to Full Council.

Update: This meeting of the executive has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2026/27

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Procurement Strategy

**Description:** The report's intention is to present an updated Procurement Strategy, which has been re-designed to capture changes in legislation, and priorities across the council. The Procurement Strategy has been streamlined and modernised to reflect the council's Commercial Procurement Teams aims, priorities and objectives as a team as well as wider council commitments.

Purpose of the report is to seek the Executive to approve implementation of this strategy to allow the councils procurement priorities to continue to be provided and improved on.

The Executive will be asked to approve the report for implementation.

**Wards Affected:** All Wards

**Report Writer:** Sarah Butcher  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion  
**Lead Director:** Director of Finance  
**Contact Details:** Chloe Wilcox  
chloewilcox05@gmail.com

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Procurement Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/01/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 3 Prudential Indicators

**Description:** To provide members with an update on the treasury management position. Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Update: This meeting of the executive has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 3 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement 2026/27 - 2030/31

**Description:** To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators. Members will be asked to recommend the strategy to Full Council.

Update: This meeting of the executive has been moved from Tuesday, 20 January to Tuesday, 27 January.

Reason: All executive member decision sessions and executive have been scheduled to take place on Tuesday, 27 January to avoid any overlap with the pre-election period for Heworth ward election.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement 2026/27 - 2030/31

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 03/02/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The York Prospectus – Economic and Social Value Analysis Report

**Description:** This report presents the findings of an independent economic, environmental and social value analysis of the York Prospectus, undertaken by Sewells Advisory, an independent consultancy. If approved, this analysis will form a key part of the Prospectus and support further, more detailed work to inform future business cases and prioritisation.

As the analysis is in effect the final chapter of the York Prospectus, the Equality Impact Assessment remains the same.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:**

Director of City Development

**Contact Details:**

Samuel Blyth

samuel.blyth@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

The council commissioned the economic, environmental and social value analysis with information on each project provided where possible from partners or officers, providing an evidence base for analysis.

The analysis was conducted independently of the council and partners and has been developed from a series of published assumptions and a supporting evidence base.

Where any data and information gaps were identified, Sewells used evidence-based assumptions drawn from comparable initiatives across England.

Feedback from city partners and relevant policy officers specific to particular projects was sought as part of the drafting process.

Officers at City of York Council and representatives of partner

organisations as related to particular projects identified within the prospectus.

**Consultees:**

**Background Documents:** Executive approval of York's Prospectus – Going for Good Growth with Innovation, Culture and Heritage at Our Heart - Item 15  
Leader approves Mayoral Pipeline of Proposals - Item 5

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 10/02/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of Statutory Consultation for the introduction of 'No Waiting' restrictions on Tranby Avenue

**Description:** The report reviews the representations received from residents in response to the Statutory Consultation for a proposed amendment to the Traffic Regulation Order (TRO). The proposed amendment to TRO was to introduce of parking restrictions on Baysdale Avenue, Cavendish Grove and Tranby Avenue. The Executive Member will be asked to consider the consultation responses received during the statutory consultation period for the amendment to the TRO.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Advertisement of Notice of Proposal on street on Baysdale Avenue, Cavendish Grove and Tranby Avenue Road and in a locally circulated Newspaper. All residents of properties adjacent to the proposal area and the local Ward Cllrs received notification of the proposal and were asked to comment on the Consultation.

The Consultees were businesses and residents of properties adjacent to the area of the proposal, Ward Cllrs and the Statutory Consultees (police, fire, ambulance, road haulage association, freight transport).

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/01/26



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 03/03/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Consultation on a York Wide Smoke Control Area (SCA)

**Description:** The report outlines the results of a public consultation on proposals to further reduce emissions of fine particulate matter (PM2.5) and other pollutants from solid fuel burning through a York wide Smoke Control Area (SCA). The proposals will enable CYC to manage more effectively the burning of the most polluting solid fuels and the appliances they are burnt in.

The Executive will be asked to

a) review the consultation summary (Annex C) and full comments (Annex D) received in relation to the public consultation on a draft order to expand the SCA to cover the whole of CYC's administrative area (and associated revocation of historical orders covering the existing area).

b) subject to consideration of any objections, to delegate authority to Director of Director of Environmental and Regulatory Services, in consultation with the Director of Governance, to approve with or without modifications the making of the final SCA Order and the making of any orders to revoke existing Smoke Control orders made on or after 13 November 1980.

Update 22/10/25: Following the consultation further time is required to produce sufficient pre-decision communications.

Update 19/12/25: The February Executive Meeting has been cancelled, and this item has been deferred to March 2026 Executive.

**Wards Affected:** All Wards

**Report Writer:** Mike Southcombe  
**Lead Member:** Executive Member for Environment and Climate Emergency  
**Lead Director:** Director of Transport, Environment and Planning  
**Contact Details:** Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:****Consultation process:**

The Clean Air Act 1993 sets out the individual process for revoking existing orders and creating new orders. CYC Legal Services were consulted in the preparation of the draft order, the process for revoking existing orders and in terms of the consultation process to ensure compliance with statutory guidance and legislation.

A 6-week public consultation from 22nd April to 3rd June 2025 included:

- Production of a series of accessible consultation webpages to provide further information on the proposals and background information. A 'consultation summary' document was also produced, with copies available on request to those not digitally enabled.
- Printed copies of consultation materials draft Smoke Control Orders (and maps) were made available for public inspection at West Offices throughout the consultation period.
- An online survey was made available via the CYC Consultations webpage. Hard copies of the survey were made available via West Offices reception and upon request.
- A press release on 22 April 2025:  
<https://www.york.gov.uk/news/article/1667/council-launches-consultation-on-extending-city-s-smoke-control-area>. Articles also appeared in York Press online on 13, 19 and 24 March 2025.
- In line with statutory DEFRA guidance, a public notice was placed in the London Gazette and York Press on 8 and 15 April 2025, stating that CYC proposes to make an order to expand the SCA (and outlining its general effect) with details of how to comment.
- Physical copies of the notice were placed at 32 locations outside the existing SCA, including outlying villages, throughout the consultation period to ensure people who may be affected are aware of the proposal.
- Promotion via residents' newsletters issued by CYC's Marketing and Communications team throughout the consultation period, including the Families Newsletter (24 April and 22 May 2025), Resident update (1 May and 15 May 2025) and the Health and Wellbeing Newsletter (7 May 2025).
- Promotion via CYC's social media channels throughout the consultation period, including Facebook.
- Copies of consultation posters were displayed across all CYC libraries
- Additional notification of the consultation was sent directly to other relevant stakeholders including Department for Environment Food and Rural Affairs (DEFRA), York Travellers Trust (YTT), neighbouring local authorities and York based suppliers of solid fuels.
- CYC's Supported Housing Manager / Traveller and Gypsy Site contacts were made aware of the consultation and were asked to signpost residents with solid fuel burning appliances to the

consultation.

- Notification of the consultation was sent directly to all CYC Councillors and Parish Councillors on 22 April 2025.
- CYC's Environmental Protection team were available to answer questions on the consultation over the phone, in person by appointment or by email.

Consultees:

Local residents and businesses who burn wood and other solid fuels. Local fuel merchants would also have an interest in the proposals as delivery of non-authorised fuels in a Smoke Control Area is an offence.

**Consultees:**

**Background Documents:** Consultation on a York Wide Smoke Control Area (SCA)

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 03/03/26

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Giving Every Child in York the Best Start in Life

**Description:** In July 2025 the government published its national Giving Every Child the Best Start in Life Strategy. This strategy aims to provide good quality integrated support for children and their families from conception to age five, and each local authority will be funded to expand their Family Hubs programme and develop and publish their local Best Start in Life plan by April 2026.

Giving Every Child the Best Start in Life, has long been a political priority in York. One City for All, the City of York Council's plan (2023 to 2027), sets a strong ambition to increase opportunities for everyone living in York to live healthy and fulfilling lives. A vision which will help today's residents and benefit future generations.

We want and have committed York to be the best place for children and young people to live and grow up, to work together to make sure children and young people have the building blocks needed to be happy, healthy, safe, and ready for the future.

The city's Best Start in Life Plan will deliver this ambition and positions York to be an Innovative leader of best practice to improve outcomes that have a long- term impact on reducing inequalities.

The report will provide members of the Executive with details about the development and context of the Best Start in Life Plan and will ask the Executive to approve the publication of the plan.

**Wards Affected:** All Wards

**Report Writer:** Maxine Squire

**Deadline for Report:** 17/02/26

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children and Education

**Contact Details:** Maxine Squire, Assistant Director of Education

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### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:** The development of the plan is being supported by a co-production/engagement plan. A range of advocacy groups, York Parent Carer Forum, service providers, health and education professionals, the community and voluntary sector, faith groups etc

**Consultees:**

**Background Documents:** Giving Every Child in York the Best Start in Life

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 03/03/26

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Update on the Asset Management Strategy - 2026 to 2031

**Description:** The key principles of the Asset Management Strategy, and an update on those work flows as identified previously by the Asset Management Strategy split into the commercial portfolio; the operational estate and community assets.  
The report details a number of proposed property led proposals delivering strategic and financial benefits to the council.

The Executive will be asked to

a) Note the performance of the council's property estate and the annual revenue it provides.

b) Note the performance against the specific workflows, including disposals, as previously set out in the previous Strategy and the re-shaping of the operational estate at West Offices to provide additional annual revenue.

c) Note the performance and role the estate has played in helping to reduce the council's carbon footprint.

d) Note and agree the principles of the Strategy which will form the Corporate Asset Strategy for the next 5 years, 2026-2031;

e) Agree to:

(I) the sale of 25/27 Coney Street and lease back of part on a 999-year lease;

(II) the lease of approximately 0.13 acres of land at the Community Stadium for 20 years;

(III) the grant of a lease renewal at 17-21 Piccadilly;

(IV) lease the various City Council owned allotments, as detailed within the report to York Allotment Charitable Incorporated Organisation (YACIO) for 35 years at a peppercorn rental;

(V) lease Bustardthorpe Allotments, Bishopthorpe Road, to Bustardthorpe Allotment Association for 35 years at a peppercorn rental;

(VI) lease the store and outdoor space in Rowntree Park maintenance depot to York Canoe Club for 15 years at a peppercorn rental;

(VII) lease the garage in Rowntree Park to the Friends of Rowntree Park for 15 years at a peppercorn rental;

(VIII) lease of the Rowntree Park Lodge Garden to the Friends of Rowntree Park for 99 years at a peppercorn rental subject to the Friends meeting the requirement of original lease for the upper floors;

(IX) lease the land at York Road, Strensall to Strensall and Towthorpe Parish Council for 70 years at a peppercorn rental; and

(X) lease the land in Hull Road Park to Choose 2 Youth for 10

years at a peppercorn rental,  
all on the terms and conditions to be outlined in the report;  
f) Delegate to the Director of Finance (in consultation with the Director of Governance) authority to take such steps as are necessary to agree and complete the above transactions as detailed in this report; and  
g) Delegate to the Director of Finance (in consultation with the Director of Governance and the Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion) authority to acquire and dispose of all interests in land.

Background documents available on ModGov  
Executive November 2025 – Neighbourhood Model,  
Implementation Phase

Executive Combined Member Decision session 4th November 2025 – Heritage Programme

Executive October 2025 Delivering More Affordable Housing in York – Update on the Housing Delivery Programme

Executive 18 July 2024 Update on the Housing Delivery Programme and the Disposal of Surplus Sites

Executive 26 November 2020 - Update on the Asset Management Strategy  
Executive 28 November 2019 - Establishing an investment budget for a strategic commercial property acquisition  
Executive 19th October 2017 – Future Management of Allotments

**Wards Affected:** All Wards

**Report Writer:** Nick Collins      **Deadline for Report:** 17/02/26  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance  
**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer), Nick Collins, Head of Property

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## Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

## Making Representations:

**Process:** A number of the disposals involve a loss of open space and will have to be advertised in accordance with the legal advice which will be contained within the report. Any objections to the loss of open space will be reported to the Executive Member for Finance, Performance, Major Projects, Human Rights, Equality & Inclusion for further consideration.

A number of the proposed proposals have planning consent which will be detailed and referenced within the report.

Consultees:

The public by virtue of the intended consultation process as set out above. Occupiers/ tenants of those properties referred to in the report.

**Consultees:**

**Background Documents:** Update on the Asset Management Strategy - 2026 to 2031

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: